

Portico Hardware Lifecycle Policy

1. Policy Statement

- 1.1. For all hardware purchased to support the archive, ingest, and operational systems, Portico will make informed life cycle decisions based upon the technical recommendations of the hardware maker and the purpose to which we are placing the hardware.

2. Implementation Examples

- 2.1. The disks used by the Archive and the content storage area will be replaced at least every 5-6 years. (In our experience, the technical recommendations are not helpful in regard to disks – either disks fail in the first year or they do not fail within 6 years.)
- 2.2. The Archive servers will be replaced at least every 5-6 years.
- 2.3. The ConPrep servers will be replaced at least every 5-6 years.
- 2.4. Desktop machines will be replaced on an as needed basis.

3. Document History

- 3.1. Approved by: Kate Wittenberg
- 3.2. Last Review Date: 8/7/2023
- 3.3. Reviewed by: Amy Kirchhoff, Karen Hanson, Kate Wittenberg, Sandra Parr
- 3.4. Change history:

Version	Date	Change	Author
0.1	7/23/2009	Drafted.	Amy Kirchhoff
1.0*	7/28/2009	Mods based upon Sheila's recommendations and in light of other policies.	Amy Kirchhoff
1.1*	8/5/2009	Added reviewed by line.	Amy Kirchhoff
1.1.1	4/4/2011	Updated the logo	Amy Kirchhoff
1.2*	3/27/2016	Changed reviewers. Approved.	Amy Kirchhoff
1.3*	8/7/2023	Minor rewording	Karen Hanson

* An approved version of this document.